



Admission Notice 2023-24

Online Registration starts for Nursery to Grade VIII.

Date: 09th October 2022

Timings : Monday to Friday : 9.00 a.m. to 3.00 p.m.
Saturday & Sunday: 9.00 a.m. to 12.00 noon

A. Age Criteria:

Sr No	Grade	Particulars
1	Nursery	Children born between 1 st October 2019 to 31 st December 2020
2	Jr. KG	Children born between 1 st October 2018 to 31 st December 2019
3	Sr. KG	Children born between 1 st October 2017 to 31 st December 2018
4	Grade I	Children born between 1 st October 2016 to 31 st December 2017
5	Grade II & above	Children must have successfully completed the previous class & promoted to the next class.

B. Documents:

Sr No	Grade/Class	Documents	Date of Submission
1	Nursery	<ol style="list-style-type: none"> 1. Original/Notarized Copy of Birth Certificate. 2. Bonafide certificate of last school. 3. Copy of Aadhar Card of both parents & child. 4. Address Proof: Electricity bill copy (Own house)/Rental agreement copy. 5. 3 Passport Size Photographs of the student and both the parents with Red Background. 	At the time of Admission
2	Jr.KG., Sr. KG. & Grade I	<ol style="list-style-type: none"> 1. Original/Notarized Copy of Birth Certificate. 2. Copy of Report Card of the last grade attended 3. Bonafide certificate of last school. 4. Copy of Aadhar Card of both parents & child. 5. Address Proof: Electricity bill copy (Own house)/Rental agreement copy. 6. 3 Passport Size Photographs of the student and both the parents with Red Background. 7. Copy of Caste Certificate of child if applicable (In case of SC/ST/OBC/SBC/NT/Other) (for grade 1) 	At the time of Admission
3	Grade II & above	<ol style="list-style-type: none"> 1. Original/Notarized Copy of Birth Certificate. 2. Original Leaving Certificate. (Student ID and UDISE Number must be cited in leaving certificate) Students studying outside Maharashtra must counter sign the School Leaving Certificate by the Education Officer/ Competent Authority of that area. 3. Copy of Report Card of the last grade attended 4. Copy of Aadhar Card of both parents & child. 5. Address Proof: Electricity bill copy (Own house)/Rental agreement copy. 6. 3 Passport Size Photographs of the student and both the parents with Red Background. 7. Copy of Caste Certificate of child if applicable (In case of SC/ST/OBC/SBC/NT/Other) 	At the time of Admission

***For students who are not Indian citizen in addition to the above set of documents photocopy of First 2 pages & last 2 Pages of Passport of Country of citizenship is mandatory**

All documents are Mandatory at the time of admission.

(Note: Original LC and marksheet copy to be submitted by 30th April 2023)

C. General Guidelines:

- 1. For registration please visit our school office, alternatively you can do online registration at www.nhssthane.com**
2. Registration is not a confirmation of Admission. Admissions are subject to vacancy.
- 3. Your provisional admission stands cancelled if all required documents are not submitted on time to school office.**
4. The date and time of interaction/admission will be conveyed on the day of registration.
5. Presence of both parents along with the child is required at the time of interaction/admission and to initiate parents pass and student ID card.
6. Any medical need/medication of the child must be informed to the Admission Counselling otherwise, parent is responsible for the same.
7. Pre-primary section (**Neo Kids**) has 2 shifts. Availability of preferred shift is subject to vacancy. School timings for Neo Kids:
I Shift : 8.45 am to 12.00 noon.
II Shift : 11.45 am to 3.00 pm.
8. School timings for :
Grades 1 & 2 : 12.40 pm to 5.45 pm.
Grades 3 to 12 : 7.15 am to 12.45 pm.
9. Guidelines about the School Opening Date, Parents Orientation Programme and other details will be updated on the link www.nhssthane.com
- 10. Student ID, Aadhar Card No. and UDISE Number must be cited on the Original School Leaving Certificate issued by the previous school (Applicable for classes II and above)**

D. Registration / Admissions procedure for 2023-24

This is to inform you that the Online Registration for admission to the next Academic session from Nursery – Grade VIII (2023-24) will commence from **09/10/2022**. Parents who would like to seek admission for their ward must visit the school website www.nhssthane.com/admission. Click on '**Admission tab**' and enter all the necessary details and submit. You may carry a print out of the registration Acknowledgment Form and pay Registration Fee at the Fee Counter and visit the Admission Counselling Room no 101, 1st Floor for admission procedure. For further details, kindly visit our school website www.nhssthane.com.

E. School Fees:

1. Fee structure is put up on the School Notice Board.
2. School Fees can be paid by Card/ NEFT /Cheque. Fee paid through cheques are subject to realization.
3. School Fees can be paid in full or can also be paid in three Installments if so desired:
 - a. First Installment – On the day of Admission.
 - b. Second Installment – Post Dated Cheque of 1st -10th July 2023. (Must be submitted during admission mandatorily)
 - c. Third Installment – Post Dated Cheque of 1st -10th November 2023. (Must be submitted during admission mandatorily)
 - d. Note: Admission will only be confirmed if the entire year fees or the 1st Instalment amount + 2 PDC (for II & III instalment) are received by the school at the time of admission.
4. Details to be written on the cheque will be given at the time of admission.
5. Dishonored cheques would lead to cancellation of admission
6. **All Fees once paid are non-refundable and non-transferable**

F. School Transport:

1. Parents must fill up the school Transport Form if they opt for Bus Facility for their ward before 31/01/ 2023 after they complete the school admission process.
2. For the details of Bus Route & School Transport Fee, one must contact the school Bus Department.
3. After ensuring that there is availability of bus service & seat for the desired route parent must fill up the School Transport Form.
4. Full Bus fees for the year need to be paid by cheque or NEFT in one shot in order to confirm the seat.
5. Fees should be paid only after seat availability is confirmed by the Bus Department.
6. Fees paid through cheques are subject to realization.
7. School Bus service is voluntary and subject to availability. Bus service will be avail to only those Parents who cleared the Academic fees.
8. **All Fees once paid are non-refundable and non-transferable.**

Contact:

- Admission Counselling: 7738292703/7738992703 / 022- 25971133
- Email id: nhsst.admission@newhorizonsms.com
- For details visit us at www.nhssthane.com